

Registration

2025 Spring/Summer Camp at Bowie Nature Park

A PROGRAM OF THE CITY OF FAIRVIEW

Please read the entire packet and keep on hand until your child is finished attending camp.

General Information

Dates	Camp	Age	Fee	Reg. Opens	Reg. Deadline
Camp 1: March 10 – 12	Mini Camp: Artistic Adventurers	4 – 5	\$85	January 1 st	February 22 nd
Camp 2: March 13 – 15	Mini Camp: Camp Dino-Mite	4 – 5	\$85	January 1 st	February 22 nd
Camp 3: June 9 – 13	Full Day: Bowie Blazers	6 – 8	\$150	March 1 st	May 23 rd
Camp 4: June 23 – 27	Full Day: Eco-Explorers	9 – 12	\$150	March 1 st	June 6 th
Camp 5: July 7 – 11	Full Day: Wilderness Wanderers	6 – 8	\$150	March 1 st	June 20 th
Camp 6: July 21 – 25	Full Day: Star Seekers	9 – 12	\$150	March 1 st	July 4 th

Camp Location

Bowie Nature Park
7211 Bowie Lake Rd
Fairview, TN 37062
Phone: (615) 799-5544

A \$25.00 deposit is due at registration to hold your child's spot. This deposit is non-refundable.

Camp Hours of Operation

Mini Camp: Monday – Wednesday **OR** Thursday – Saturday: 9am – 12:30pm
Full Day Camp: Monday – Friday: 9am – 3pm

Dropoff and Pickup will be at Bowie Park Nature Center.

Camp Components

Location of Activities

Bowie day camp will use Bowie Park Nature Center as a home base but will also use other areas of the park.

Daily Activities

Each day of camp will be loosely structured and have a theme. Activities will include hiking, arts and crafts, free exploration time, games, free play time on the playground, and a chance to journal and reflect on the day. Below is a sample schedule to help you see how it works. If you have any questions, please feel free to ask a staff member.

Registration, Payment, and Refunds (Subject to Change)

Registration

Campers must register with their age group verified by their birthday on the first day of camp. No exceptions. Registration and full payment must be submitted by the deadline listed in the General Information table above, however, you may register early with a \$25 non-refundable deposit. To apply for financial assistance, please fill out the Camp Bowie Scholarship Form. Scholarships are limited and will be awarded on a first-come, first-served basis. We do have a waiting list for those who wish to wait for an opening. To register, please fill out the Camp Registration Form and drop it by Bowie Nature Center with payment:

7211 Bowie Lake Road
Fairview, TN 37062

(If sending by U.S. Mail, email or call us to notify and reserve spot once mailed)

Payment

A non-refundable \$25 deposit for each week of camp you are registering for is due at time of registration. This deposit guarantees your child a place in camp. Payment can be made in either cash or check. All checks must be made payable to The City of Fairview. Full payment must be submitted by the deadline listed on the General Information table above.

Refund Policy

Refunds will be granted if a request is made in writing prior to the tuition deadline. However, a \$25 administrative handling fee will be retained per child per camp for any such refund request. No refunds will be granted after the tuition deadline. The only exception is a family emergency in which case the tuition refund will be prorated toward next year's camp. This request should be made in writing at your earliest convenience.

Cancelation Policy

The Parks Department reserves the right to cancel any camp that fails to meet the required minimum participation level OR for unforeseen safety concerns. Full refunds will be given in such instances. The camp will not be cancelled due to rain; however, changes may be made to the scheduled activities. In the event of inclement weather, campers will be kept inside the Nature Center and staff may advise pick up at a safe time.

Special Accommodations

Camp Bowie is an all-inclusive environment. Staff will work to accommodate the needs of each individual camper, including allowing behavioral/technical assistants to join camper. Valid licensure and ID are required for all staff. Parents must notify staff of accommodation needs and expected dates and times assistants will attend camp.

Camp Bowie Scholarship

Thanks to the Friends of Bowie Nature Park, we offer up to three scholarships per camp based on financial need. Parents and campers must apply by submitting the Camp Bowie Scholarship Form. Scholarships are awarded on a first-come basis. If 3 scholarships have previously been awarded, applicants will be placed on the waitlist.

Parent/Guardian Responsibilities and Expectations

Drop Off & Pick Up Policies

To ensure every child's safety, the following policies must be adhered to:

- Parents/guardians must check-in with a camp staff member to drop off or pick up a camper.
- Parents/guardians picking up a camper must have their names on the Authorized Pick-up list.
- Parents/guardians must be able to provide photo identification to a staff member in order to pick up a camper.
- Children are not to be dropped off earlier than 8:45am and are to be picked up promptly at the end time specified. Please be on time, if you will be later than 5 minutes please notify camp staff.
- Parents are not permitted to attend camp unless volunteering for the entire camp. Volunteer application and background check required.

Early Pickup

If you need to make special arrangements to pick up your child early, please notify camp staff as soon as possible. Once campers have been picked up for the day, they cannot return to camp unless approval is given by the camp staff. When picking up early, please come to the Nature Center and inform staff you are here to pick up your child from camp. They will have your child brought to the Nature Center. This is to ensure staff is aware of exactly who is attending camp during each activity.

Absences

If your child will not be attending camp on a scheduled day due to illness or other circumstances, please inform camp staff as soon as possible.

Illness / Sick Policy

If your child has a fever, is vomiting or has diarrhea, please do not send them to camp and inform camp staff as soon as possible. If a child develops these symptoms while at camp, parents/guardians will be called and expected to make arrangements to pick up the child.

What to Wear

Dress your children appropriately for the outdoors. We will be outside most of the day and we will get dirty. **Closed toed shoes are required**. Please have children bring appropriate attire. A change of clothes is recommended.

Sunscreen/Bug Spray

Please apply sunscreen and/or preferred bug spray prior to the start of camp. We provide insect repellent that contains DEET due to the number of mosquitos, ticks, and chiggers in the park. If you would prefer to use your own repellent, please notify us and apply it yourself before the start of the camp day.

What to Leave at Home

We have planned an exciting summer camp. Please do not send toys or electronic items with your child to camp. These items are a distraction from the group activities and we cannot be responsible for them. If an item becomes a distraction, staff reserve the right to collect item and return it to parent during pick-up. If your child needs to bring a sensory aid, please inform camp staff at registration.

Water, Snacks, and Lunch

Please send your child to camp with a water bottle. We will provide plenty of opportunities to fill it throughout the day. Hydration is extremely important. We do have back up water bottles to supply the campers who are without a water bottle for the day. We suggest bringing a water bottle that can stay at camp for the week.

We will provide a snack each day. We do take food allergies into account, so please let us know in your application if your child has any. If your child is a picky eater, you may want to send snack with them each day. If you decide to send snack with your child, please give it to camp staff at sign-in each morning so that it can be given to the child at the designated snack time and the predetermined park location.

Lunch break: Parents/Guardians are responsible for providing lunch each day. Lunches will be eaten out of doors most days so pack accordingly. We do provide storage in a refrigerator. Please do not pack anything that must be heated. Some campers may have food allergies; therefore, campers are not permitted to swap or share lunches.

Behavior Expectations and Management

Behavior Expectations

At Camp Bowie we expect behavior that is respectful, responsible and safe. Staff and campers are asked to follow these 3 basic guidelines. Our goals are to provide an environment where all of our campers and camp staff can build lasting relationships, express themselves freely, and explore the natural world to learn and grow.

Harassment and Bullying Policy

Camp Bowie has a zero-tolerance policy for harassment or bullying behaviors and will not tolerate any types of harassment or bullying behaviors involving any campers or staff. Please express to your camper that if they feel threatened to immediately tell a camp staff member.

Harassment or bullying behaviors will be handled immediately with disciplinary actions up to and potentially including dismissal from camp as determined by the Program Coordinator. Any expenses and transportation related to early dismissal from camp, for any reasons, are the responsibility of the parent/guardian.

Discipline Policy

It is the intent of Camp Bowie to provide a safe environment for participants in our day camp program. Our Camp Bowie staff takes a developmental approach when dealing with unacceptable behavior. We view conflict as an opportunity to help young people learn more effective strategies for conflict resolution, communication, and management of emotions. If a participant is disrupting the program, creating an unsafe condition, or displays a disrespectful demeanor to Camp Bowie staff or peers, the participant may be removed from the program. Typically, we follow a 3-occurrence system to determine dismissal and recognize that all behavioral issues, even if repeated, should not necessarily result in removal from program. We make every attempt to work with the child and family to support improved positive behavior.

Discipline Procedure:

1st Major Occurrence: Camp Bowie staff will discuss behavior with camper and provide them with a warning.

2nd Major Occurrence: Child's second warning, Parent/Guardian notified to discuss problem behavior.

3rd Major Occurrence: The child will be withdrawn from the camp and will not be able to return. Parent/Guardian will be contacted.

Camp Bowie has a zero-tolerance policy for violence or bullying. If a child engages in a violent act causing possible harm to another participant or staff person, they may be immediately suspended for at least one day of program and possibly removed from the program indefinitely. **No refunds will be given for discipline-related suspensions.**

Thank you for entrusting your camper to our care. We take that trust seriously. If you have any concerns or questions, please call me at 615-387-6074 or email bbailey@fairview-tn.org.

**Breanna Bailey,
Parks Program Coordinator
Bowie Nature Park**

2024 Summer Camp Registration

ONE CAMPER PER FORM - Please print

Camper's Name: _____ Age: _____ Birthday: _____ Gender: _____

Parent(s)/Guardian(s) Name: _____
Parent/Guardian 1 Parent/Guardian 2

Home Phone: _____ Cell/Work Phone: _____
Parent/Guardian 1 Parent/Guardian 2

Address: _____
Street City State Zip

E-mail Address: _____

Emergency Contact: _____ Relationship to camper: _____

Home Phone: _____ Work/Cell Phone: _____

<u>Camper's Shirt Size: Please Circle</u>		
Child S	Child M	Child L
Adult S	Adult M	Adult L

<u>Camp Session: Please Circle</u>		
1	2	3
4	5	6

<u>Permission to Use Bug Repellant: Please Circle</u>		
YES	NO	SELF-SUPPLIED

Authorized adults to pick up your child (**Including Parents/Guardians**):

Name: _____ Name: _____ Name: _____

Name: _____ Name: _____ Name: _____

Name: _____ Name: _____ Name: _____

Hold Harmless Agreement/Waiver:

I give my consent for my son/daughter, _____, to participate in the above activity. I/we hereby execute this agreement with the understanding that this release is part consideration for the city allowing my child the privilege of using all city facilities. In consideration of the privilege of using all City of Fairview facilities, I/we hereby remise, release and forever discharge the City of Fairview Parks Department and its officers and employees, from any actions, suits, damages, claims or judgments that may result from any personal injury or other damages sustained while on the premises of Bowie Nature Park. I/we further relieve the City of Fairview Parks Department and its officers and employees from: liability, loss or damage to any personal property that may be damaged, lost or stolen while on the premises. In cases in which this release is signed by parents or guardians for a child under the age of 18, the parents or guardians assume the risk of injury to the child or loss of or damage to personal property and release the city, and its officers and employees, from all claims, suits, damages or judgments that may result from these injuries or losses that the parents or guardians might have against the City of Fairview, Parks Department or its officers or employees.

Signature: _____ Date: _____

MEDICATION AUTHORIZATION:

Although we encourage medication to be given to your child before or after camp, we understand there may be a real need for your child to receive medications during camp hours. A procedure has been established for medications to be administered by staff. In order for medications to be administered by our staff, it must be brought to camp in its original container with clearly written directions for use.

I hereby give my consent for Camp Staff to administer medication to _____ as prescribed in the below instruction.

Signature: _____ Date: _____

NAME OF MEDICATION	DAYS	TIME	DOSAGE

Please list all medical conditions, food and drug allergies, or special considerations needed:

My child is allergic to: _____

Please list any behavioral, medical, physical, emotional, mental health, or special needs*: _____

*Camp Bowie is not equipped for and does not charge in its fees for providing any special needs services. Parents of children with special needs must provide the nature and scope of these needs for review by the staff. We reserve the right to determine a camper’s special needs beyond the scope of the program capability or requiring a qualified helper, responsible for his/her needs which should be provided by the parent/guardian.

Consent to Treat:

Camp Bowie Staff will make every effort to contact me in the case of an emergency. I hereby give my consent to allow the camp staff to administer any approved medications needed and to provide and arrange for any necessary medical treatment to the above applicant while at Camp Bowie, including onsite and offsite emergency care. I accept responsibility for the costs of all such medical treatment.

I have read and understand the foregoing consent to treat form and agree to all conditions.

Date: _____ Signature: _____

If you have ANY questions, please contact Breanna Bailey at 799-5544 ext. 2.

*** Please provide proof of Health Insurance. If a copy is not provided, our staff can make a copy in the Nature Center.**

PHOTOGRAPHIC RELEASE LETTER:

I hereby grant to the City of Fairview, and their respective licensees, successors and assigns, the right and permission, with respect to those photographs taken of the minor named below on whose behalf I am signing, and with respect to any matter in connection therewith, to include such photographs taken in Bowie Nature Park, and/or in all media, and in the advertising, publicity, and promotion thereof.

I hereby release, discharge and agree to indemnify and hold harmless the City of Fairview and their respective heirs, legal representatives, licensees, successor and assigns, from all claims and demands whatsoever arising out of or in connection with the foregoing, and waive any right to inspect or approve the same.

Subject of Photograph

I hereby certify that I am the *[parent and/or guardian]* of _____, a minor under the age of eighteen years, and hereby consent on behalf of said minor to the use of any of the photographs taken of said minor pursuant to the terms set forth in this Photographic Release, including, without limitation, the release, discharge and hold harmless provisions thereof.

Signature of Parent or Guardian of Minor Subject
of Photograph

***We do not use names in our advertisement.**

TO BE FILLED IN BY CAMP STAFF:

Session #	Deposit AND Date	Paid in Full (date)	Staff Initial